

LYNDEN HIGH SCHOOL

2021-22 STUDENT HANDBOOK

1201 Bradley Road
Lynden, WA 98264
(360) 354-4401
<http://hs.lynden.wednet.edu>

Mission: All students graduate College, Career, and Citizenship ready through high quality instruction and learning for every child, every day, and in every classroom.

The following handbook has been developed to help students and families of Lynden High School find and understand important information that supports the success of all students. Many of the explanations provided in this handbook derive from [Lynden School Board Policy and Procedure](#), which are hyperlinked whenever possible.

Communication

Communication is critical to success. The best way to contact a staff member is through email. Staff should reply to emails within 2 school days. If you have not received a response within 2 school days, please feel free to call the office and ask the secretary to let the staff member know you are waiting for a response.

ADMINISTRATION	
Principal	Ian Freeman FreemanI@lynden.wednet.edu
Assistant Principal (A-L)	Dave Kish KishD@lynden.wednet.edu
Assistant Principal (M-Z)	Rex Fraser FraserR@lynden.wednet.edu
Athletic Director	Mike McKee McKeeM@lynden.wednet.edu
Security	Isela Skrumbellos SkrumbellosI@lynden.wednet.edu
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Technology	Jetje Williams WilliamsJe@lynden.wednet.edu
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Be The One	Lisa Reynolds ReynoldsL@lynden.wednet.edu
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Counselor P-Z	Christina Lynch LynchC@lynden.wednet.edu
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Paraeducator	Sarah Huebschwerlen HuebschwerlenS@lynden.wednet.edu
Paraeducator	Tracy Nelson NelsonT@lynden.wednet.edu

Academics

Grading, Progress Reports & Report Cards

Some classes use weighted categories (i.e., Assessments are 80% and HW is 20%), while other classes use a “total points” system. Teachers will explain their grading system at the start of each term. If a student is ever confused about how the grade for a class is calculated, they should contact their teacher. Progress can be monitored on Skyward over the course of the term. Other programs may be used to track grades, but Skyward is the official grade. Final grades are permanently recorded on the student transcript at the end of the term and used for awarding credits and GPA points.

To get your login information, please contact the attendance office. Skyward is a helpful tool, but sometimes teachers have additional grades to input or additional information that tell a more accurate story. Parents should contact teachers early and directly as soon as there are any concerns about grades or academic progress.

Most classes at LHS uses the grading scale noted below. This scale should be familiar since this it is used at most schools across the state and country. There are some courses at LHS that may use different scales based on standards-based grading practices or performance/participation-based classes like Physical Education (PE).

	High	Low	Grade Points
A	100	93	4.0
A-	92.99	90	3.7
B+	89.99	87	3.3
B	86.99	83	3.0
B-	82.99	80	2.7
C+	79.99	77	2.3
C	76.99	73	2.0
C-	72.99	70	1.7
D+	69.99	67	1.3
D	66.99	60	1.0
F	59.99	0	0
P	100	TBD	<ul style="list-style-type: none"> • All teaching assistant, office assistants, and Advisory courses are graded P/F. • A student may request to be graded using P/F. However, this grading scale may not be appropriate for all courses. Teachers may approve or deny the use of this grading scale at their discretion. • P/F grading may only be used by a student for one class per semester unless otherwise agreed upon by administration. • A grade of P will not be calculated into the student’s GPA. • Students must submit a completed “P/F Contract” to the registrar on or before the 20th class meeting. • The student will continue to be graded on the normal grading scale for the course throughout the semester. However, the final grade for the transcript, awarded at the end of the semester, will reflect the agreement in the contract. • A grade of P will earn credit but cannot be used to satisfy a prerequisite to move on to the next course. • In the event there is more than one Valedictorian, selection of a Valedictorian Graduation Speaker will consider, among multiple criteria, any grades of “Pass/Fail” or “Satisfactory/Unsatisfactory.” Any such grades will negatively impact their consideration for selection. • Students should be aware that a grade of “P” may be regarded as a failing grade by some colleges and universities. When in doubt, students should consult their college of interest.
I	N/A	N/A	<ul style="list-style-type: none"> • “I” represents an “Incomplete” grade. This is often used when a critical assignment has not been completed or there is not enough information to assign a traditional grade mark. • This grade may be used throughout the semester. • “I” will count as an “F” for athletic grade check purposes. • “I” must be converted to a final letter grade within the first three weeks of the following semester unless extenuating circumstances are documented.
S	69.99	N/A	<ul style="list-style-type: none"> • A grade of S or U will not be calculated into the student’s GPA. • This option is available to students with that IEP.

			<ul style="list-style-type: none"> • A “Satisfactory” grade indicates that the student is making adequate progress based on their individual goals as determined by the teacher and IEP team. • The student must work to the best of their ability to meet all classroom academic and behavior expectations. Class attendance is mandatory. • In the event there is more than one Valedictorian, selection of a Valedictorian Graduation Speaker will consider, among multiple criteria, any grades of “Pass/Fail” or “Satisfactory/Unsatisfactory.” Any such grades will negatively impact their consideration for selection. • The teacher and student may decide when an S grade is appropriate versus a standard letter grade, A through F.
U	TBD	0	<ul style="list-style-type: none"> • This option is available to students with that IEP accommodations. • An “Unsatisfactory” grade indicates that the student is not making adequate progress based on their individual goals.
W			<ul style="list-style-type: none"> • Students may withdraw from a class with no penalty and no record on their transcript on or before the 6th day in a class. • “W” may be used when a student withdraws after the 6th day in the class, but before the 20th. • If a student drops a class after the 20th class meeting they will receive an F on their transcript regardless of their grade in the class. • Students should be aware that a grade of “W” may be regarded as a failing grade by some colleges and universities. When in doubt, students should consult their college of interest. • In the event there is more than one Valedictorian, selection of a Valedictorian Graduation Speaker will consider, among multiple criteria, any grades of “W.” Any such grades will negatively impact their consideration for selection.

Grade Point Average (GPA)

Grade Point Average is a summary calculation that is used for many purposes such as college and scholarship applications, class rank, and more. There are two GPA calculations that are often used:

Semester GPA: Add the points associated with your grades from just one semester and divide by the number of grades you had – typically the number of grades in one semester at LHS is 8. Ignore grades of P, I, S, U, or W.
Example: B, B+, B, A-, C+, A-, B+, B+, P→3 + 3.3 + 3 + 3.7 + 2.3 + 3.7 + 3.3 + 3.3 = 25.6, 25.6 / 8 = 3.2

Cumulative GPA: Cumulative GPA is done the same way as Semester GPA, but using all grades that appear on your high school transcript. Do not simply average your semester GPA scores.

Graduation Requirements ([Board Policy 2410](#))

Students must (1) meet all credit requirements, (2) complete a High School and Beyond Plan, and (3) meet their Personal Pathway requirements to graduate from Lynden High School.

Credit Requirements: Students must earn a minimum of 29 credits to graduate. To have a College and Career Ready Transcript, we strongly recommend students exceed the minimum required courses and take classes that help prepare them for their post-high school pathway. [Click here for the LHS Four Year Planning Guide.](#)

High School and Beyond Plan: The High School and Beyond Plan (HSBP) is intended to help students develop a plan for their four years at LHS and the critical resources necessary to move to the next stage of life. This includes a resume, scholarship and college applications, the ability to clearly articulate their future goals and plan, and first-hand interactions with colleges and employers. [Click here for more information about the HSBP.](#)

Personal Pathway: A Personal Pathway identifies the student’s post high school goal and lays out the critical milestones to get there. Those differ depending on whether the student’s goal after high school is college, career, military, etc. Students must meet the requirements of their chosen Personal Pathway. [Click here to see the different pathway options at LHS.](#)

Valedictorian and Valedictorian Speaker Selection

Valedictorian is the student (or students in the case of a tie) with the highest cumulative GPA in their graduating class. Valedictorian(s) will be identified based on their final grades through Semester 1 of their senior year, and finalized based on mid-term Semester 2 grades. All Valedictorians will be listed as such in the Commencement Program and indicated as “Class Rank: 1” on any requests for class rank. Additionally, the Valedictorian(s) who have earned at least 4 credits through classes on LHS campus may speak at the Commencement Ceremony. If there are multiple Valedictorians, those interested in speaking must submit their interest and a committee of staff, including at least the Principal and one other staff member, will select the Valedictorian(s) to speak. Criteria will include, but not limited to: rigor of coursework taken, the number of credits earned on LHS campus, any grades of P, S, or W, the and the student’s HS discipline record.

Schedule

For the 2021-22 school year, students at LHS will take four classes each quarter. The school year will begin with a “Green” quarter, during which students will attend Periods 1 through 4 everyday until November 5th. “Gold” quarter will begin on November 8th and students will attend Periods 5 through 8. Grades at the end of each quarter will be the final grade for the course and will be recorded on the student’s transcript. See the calendar on the following page.

2021-22 Bell Schedules

MONDAY

Period 1	7:50	9:15
Period 2	9:20	10:45
1 st Lunch	10:45	11:15
Period 3	11:20	12:45
Period 3	10:50	12:15
2 nd Lunch	12:15	12:45
Period 4	12:50	2:15

“SCHEDULE A”
85 Minute Classes

TUESDAY

Period 1	7:50	9:05
Activity	9:10	9:45
Period 2	9:50	11:05
1 st Lunch	11:05	11:35
Period 3	11:40	12:55
Period 3	11:10	12:25
2 nd Lunch	12:25	12:55
Period 4	1:00	2:15

“SCHEDULE B”
75 Minute Classes
+ 30 Min. Activity Period
for Advisory, Clubs, etc.

WEDNESDAY

September 22 - June 1

Period 1	8:50	10:00
Period 2	10:05	11:15
1 st Lunch	11:15	11:45
Period 3	11:50	1:00
Period 3	11:20	12:30
2 nd Lunch	12:30	1:00
Period 4	1:05	2:15

“SCHEDULE C”
70 Minute Classes
+ 1 Hr. Late Start

“SCHEDULE A” will be used
on 9/8/21, 9/15/21 & 6/8/22

THURSDAY

Period 1	7:50	9:05
Activity	9:10	9:45
Period 2	9:50	11:05
1 st Lunch	11:05	11:35
Period 3	11:40	12:55
Period 3	11:10	12:25
2 nd Lunch	12:25	12:55
Period 4	1:00	2:15

“SCHEDULE B”
75 Minute Classes
+ 30 Min. Activity Period
for Advisory, Clubs, etc.

FRIDAY

Period 1	7:50	9:15
Period 2	9:20	10:45
1 st Lunch	10:45	11:15
Period 3	11:20	12:45
Period 3	10:50	12:15
2 nd Lunch	12:15	12:45
Period 4	12:50	2:15

“SCHEDULE A”
85 Minute Classes

SPECIAL SCHEDULES

EARLY RELEASE

November 24 & June 15 only

Period 1	7:50	8:30
Period 2	8:35	9:15
Period 3	9:20	10:00
Period 4	10:05	10:45
Lunch	10:45	11:15

“SCHEDULE D”
40 Minute Classes

2 HR. LATE START

Typically due to weather

Period 1	9:50	10:45
Period 2	10:50	11:45
1 st Lunch	11:45	12:15
Period 3	12:20	1:15
Period 3	11:50	12:45
2 nd Lunch	12:45	1:15
Period 4	1:20	2:15

“SCHEDULE E”
55 Minute Classes

1 HR. ASSEMBLY

Period 1	7:50	9:00
Period 2	9:05	10:15
1 st Lunch	10:15	10:45
Period 3	10:50	12:00
Period 3	10:20	11:30
2 nd Lunch	11:30	12:00
Period 4	12:05	1:15
Assembly	1:15	2:15

“SCHEDULE F”
70 Minute Classes

2021-22 Green Gold Calendar

Mon.	Tues.	Wed.	Thur.	Fri.
AUGUST/SEPTEMBER				
No Students 30	No Students 31	No Students 1	First Day 2	3
Labor Day 6	7	8	9	10
13	14	15	16	17
20	21	22 1 hr. Late Start	23	24
27	28	29 1 hr. Late Start	30	
OCTOBER				
				1
4	5	6 1 hr. Late Start	7	8
No Students 11	12	13 1 hr. Late Start	14	15
18	19	20 1 hr. Late Start	21	22
25	26	27 1 hr. Late Start	28	29
NOVEMBER				
1	2	3 1 hr. Late Start	4	5
8	9	10 1 hr. Late Start	Veterans Day 11	No Students 12
15	16	17 1 hr. Late Start	18	19
22	23	Early Release 24	Thanksgiving 25	Break 26
29	30			
DECEMBER				
		1 1 hr. Late Start	2	3
6	7	8 1 hr. Late Start	9	10
13	14	15 1 hr. Late Start	16	17
Winter Break 20	Winter Break 21	Winter Break 22	Winter Break 23	Winter Break 24
Winter Break 27	Winter Break 28	Winter Break 29	Winter Break 30	Winter Break 31
JANUARY				
3	4	5 1 hr. Late Start	6	7
10	11	12 1 hr. Late Start	13	14
MLK Day 17	18	19 1 hr. Late Start	20	21
24	25	26 1 hr. Late Start	27	No Students 28
31				

Mon.	Tues.	Wed.	Thur.	Fri.
FEBRUARY				
	1	2 1 hr. Late Start	3	4
7	8	9 1 hr. Late Start	10	11
14	15	16 1 hr. Late Start	17	18
Pres. Day 21	22	23 1 hr. Late Start	24	25
28				
MARCH				
	1	2 1 hr. Late Start	March Break 3	March Break 4
7	8	9 1 hr. Late Start	10	11
No Students 14	15	16 1 hr. Late Start	17	18
21	22	23 1 hr. Late Start	24	25
28	29	30 1 hr. Late Start	31	
APRIL				
				1
Spring Break 4	Spring Break 5	Spring Break 6	Spring Break 7	Spring Break 8
11	12	13 1 hr. Late Start	14	15
18	19	20 1 hr. Late Start	21	22
25	26	27 1 hr. Late Start	28	29
MAY				
2	3	4 1 hr. Late Start	5	6
9	10	11 1 hr. Late Start	12	No Students 13
16	17	18 1 hr. Late Start	19	20
23	24	25 1 hr. Late Start	26	27
Memorial Day 30	31			
JUNE				
		1 1 hr. Late Start	2	3
6	7	8	9	Graduation 10
13	14	Last Day ER 15	Snow Day 16	Snow Day 17
Snow Day 20	Snow Day '21			

Attendance

Attendance Policy ([Board Policy 3122](#))

Excused Absences

Students are expected to attend school in-person every day except for infrequent absences due to “excused” reasons. These include, but are not limited to: school activities, illness, religious, family emergency, disciplinary, or court. For a full list of acceptable absences and descriptions, please refer [Board Policy 3122](#).

If a student is absent for an excused reason, they are allowed an equal number of days to complete any missed work or an equivalent alternative. It is the student’s responsibility to communicate and arrange any necessary make-up with the teacher.

To excuse an absence a parent or guardian must either notify the office prior to the absence or **no later than two (2) school days of the student’s return**. Students may not provide an excuse statement for their own absence unless they are legally emancipated. If an absence is not cleared within 48 hours, the absence will remain unexcused and be considered a truancy. The computer phone system will attempt to call the primary phone number in Skyward for all unexcused absences. Students may turn in notes to the Attendance Office before school, after school, during passing periods, or their lunch. Notes will not be accepted from students during class time. Parents can also submit an absence **online** through their Skyward account.

Unexcused absences are considered truancy and can result in numerous interventions including: attendance classes, parent meetings, attendance contracts, restorative measures meant to deter further absences, community truancy board, and filing of a truancy petition with juvenile courts (BECCA Bill).

Vacations

Family vacations do not qualify as “excused” absences. However, if a pre-arranged absence form is completed and submitted to the attendance office at least 3 school days ahead of the absence, it can be considered for approval by administration as an excused absence, which would allow for make-up of missed work during the absence. If there is cause to not approve the absence, the administrator or designee will contact the student and/or family.

Unexcused Absences

An absence is “Unexcused” when

1. A student misses a class for a reason other than those listed in the “Excused Absences” section, or
2. An “excuse statement” is not submitted within two (2) school days of the absence.
3. A student is more than 10 minutes late to class.
4. A student leaves class for more than 10 minutes without approval.

Unexcused absences are also known as “truancy” and is subject to corrective action including school discipline. Please see the required action steps beginning on [page 3 of Board Policy 3122](#)

Tardies

Being on time to class is an LHS expectation. Being tardy to class not only impacts the student’s educational experience but also disrupts the educational process for others. Repeated tardiness will result in progressive disciplinary action.

Campus

Closed Campus

Lynden High School is a closed campus. Once students arrive on campus in the morning, they are to stay on campus for the entire school day unless they have checked out through the Attendance Office. Students that need to access their cars

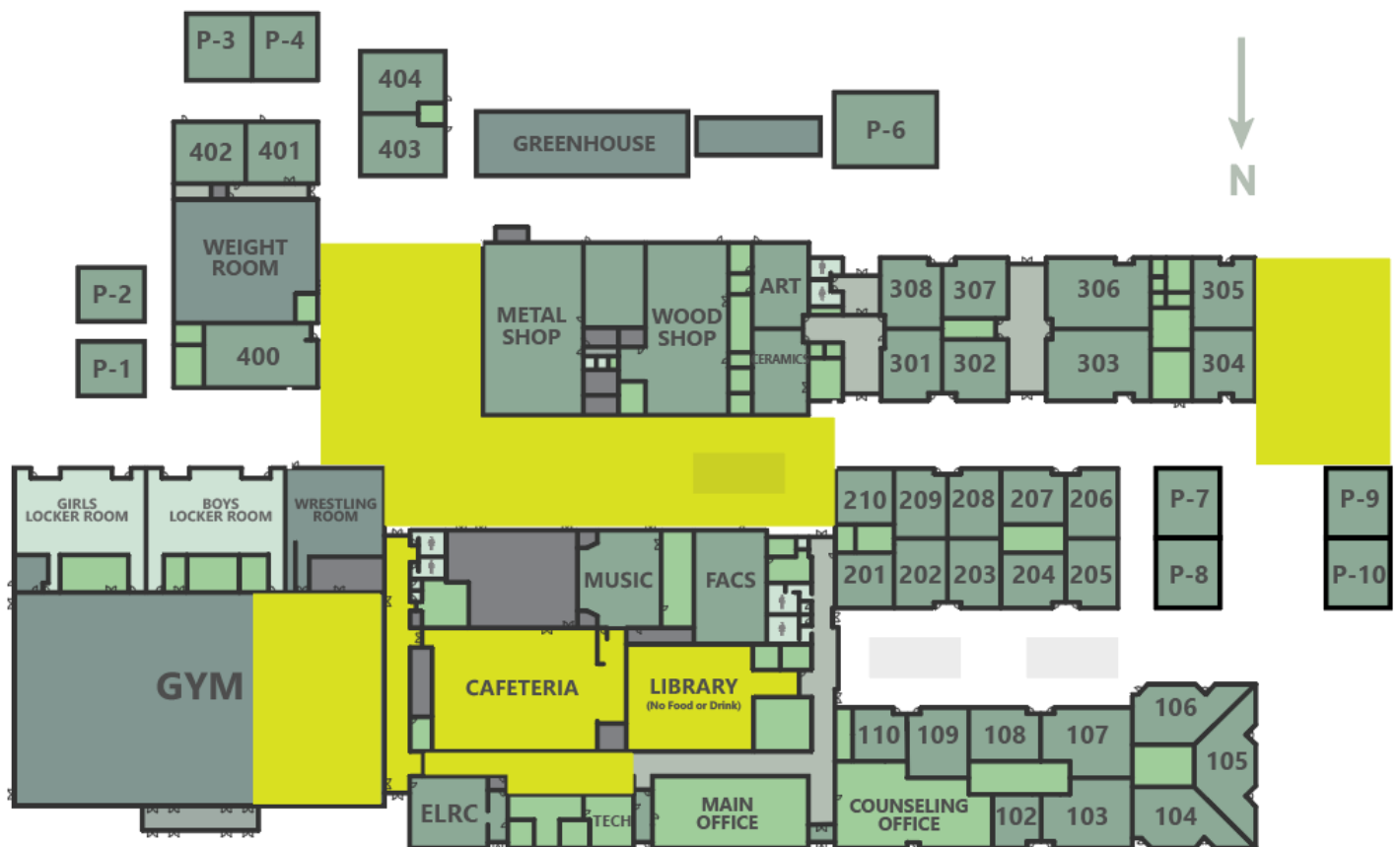
during the day are required to get permission from the Attendance Office or an administrator. Failure to comply with the closed campus policy will result in progressive discipline.

Lunch

Students may eat in the cafeteria, gym or outside during lunch. Students are encouraged to go outside when possible but must stay within the approved areas. Students may remove their mask while actively eating but, if inside, masks must be replaced once they are done eating. All students may receive free breakfast and lunch for 2021-22 school year, but items from the snack bar must be purchased a la carte.

The following areas are NOT approved for student access during lunch:

- Vehicles or parking lots
- Baseball fields and dugouts,
- Locker room
- Unsupervised classrooms
- FFA Barn
- Anywhere south of the 300 or 400 buildings.



Lost and Found

We try to support reuniting students with lost items. However, students must be aware that the school is not responsible for lost or stolen items. If you have lost or found an item, please visit the Main Office. Clothing is kept in a lost and found box and items of higher value (phones, jewelry, wallets, etc) are kept secure in the office. Items in the Lost and Found are donated at the end of each semester.

Academic Honesty

Students must do their own work. Students may not copy from the work of others, put their names on other people's work, cut and paste inappropriately from the internet or from another electronic source, provide their work to other students who copy it, access other people's work inappropriately, nor access any teacher supplies or materials inappropriately. Students must follow test-taking procedures as described by the teacher or proctor. For instruction on how to do appropriate citation, see the "MLA Citation" link under the "[Library](#)" tab of the [school website](#).

Both the student who submits work that is not theirs and the student that knowingly allows their work to be used for cheating or plagiarism will be subject to school discipline including, but not limited to, possible loss of credit for the assignment, loss of credit for the course, or removal from the course. All reported instances will be documented in the student's discipline record and discipline will be progressive.

Bus Conduct

To ensure safe and comfortable transportation, students must act responsibly when riding the bus. All school policies apply to conduct on school buses. Failure to follow them may result in suspension from school and/or denial of bus-riding privileges.

Cell Phones and Other Electronic Devices ([Board Policy 3245](#)):

Cell phones and other electronic devices can be very useful, but also distracting when used at the wrong time. Students are responsible for the use and security of their devices. Lost or stolen devices are not the responsibility of the school. Students must observe the following expectations in regards to electronic devices:

1. Devices may only be used during non-class time such as passing periods or lunch or when a teacher approves the use in class;
2. When a school official has reasonable suspicion that an electronic device was used in a manner that violates the law or school rules, the official may confiscate the device, and only return the device to a parent/guardian;
3. By bringing a cell phone or other electronic device to school or school-sponsored events, the student and their parent/guardian consent to the search of the device when school officials have a reasonable suspicion that such a search will reveal a violation of law or school rules. The scope of the search will be limited to the violation of which the student is accused. Content or images that violate state or federal laws will be referred to law enforcement;
4. The district will not be responsible for loss, theft, or destruction of devices brought onto school property or to school sponsored events;
5. Teachers have the authority to confiscate a device that is distracting/disrupting the learning. Depending on the frequency and severity of the use, the teacher may return the device to the student or transfer possession to administration to follow up with the student and/or parent.
6. Students must comply with any additional rules developed by the school or specific teacher concerning the appropriate use of cell phones or other electronic devices in their classroom.

Note to Parents – Please avoid calling or messaging your student during class time. Refer to the bell schedule to determine when they are in class. If you need to get in touch with your student during class, please call the Attendance Office 360-354-4401.

Compliance with Reasonable Requests ([Board Policy 3240](#))

Students must comply with reasonable requests, instructions, and directives of ALL school district staff members. This includes: administrators, teachers, para-educators, security, cafeteria staff, custodial staff, office staff, bus drivers, substitutes, contractors, and volunteers, as well as anyone else authorized to supervise students. Failure to do so will be cause for escalation of disciplinary action.

Inappropriate Use of Technology ([Board Policy 2022](#))

Unauthorized access to information, computer piracy, hacking, tampering with hardware and/or software, using technology to harass, to abuse, or to use obscene language, or using the network to aggravate or offend others is prohibited. Any attempt to bypass the Internet filter program, including but not limited to using a VPN or searching for explicit content are also prohibited. Inappropriate use of technology may result in restricted or removed access to technology and/or additional school discipline.

Dress Code ([Board Policy 3224](#))

Student must dress in a manner that is safe and appropriate for school. Student dress will be regulated when, in the judgment of school officials, the student's dress presents:

- A. A health or safety hazard including possible association or reference to a gang or hate group;
- B. A material and substantial disruption of the educational process;
- C. Lewd, profane, sexual, violent, drug-, tobacco-, or alcohol-related, or hate symbols; or
- D. Visible undergarments or private parts.

Any student with clothing that violates these prohibitions, or which would reasonably intimidate another student, will be asked to correct their attire before being allowed to return to class. If unable or unwilling, the student may be sent home or kept in the office until the end of the school day. Repeat offenses may result in progressive discipline.

Expression of Opinion ([Board Policy 3220](#))

The free expression of student opinion is an important part of education in a democratic society. Students' verbal and written expressions of opinion on school premises is to be encouraged so long as it does not substantially disrupt the operation of the school. The following guidelines shall be observed to assure both free expression of opinion and the orderly conduct of the school:

- 1. Neither verbal, symbolic, nor written opinion shall be expressed or disseminated in such a way as to interfere with or interrupt the normal conduct of classes or the movement to and from classes.
- 2. Verbal, symbolic, or written expression that would reasonably intimidate others or infer hatred, is prohibited at school and school-sponsored events. This includes items that appear on clothing, accessories, or vehicles.
- 3. Students wishing to disseminate their opinion by distributing pamphlets, leaflets, or other written material on school property to ten (10) or more people shall first submit the material to the Principal or designee. A complete criteria and process will be provided upon request.

Freedom of Assembly ([Board Policy 3223](#))

Peaceful demonstrations are permissible, however they must be held in designated places where they will present no hazards to persons or property and at designated times that will not disrupt classes or other school activities, or take place at a time when school facilities are closed.

Public Display of Affection (PDA)

Public displays of affection are prohibited at school. This includes prolonged kissing and embraces. Students in violation of this policy will be directed to stop. Failure to do so or repeat offenses will result in school discipline including possible detention or in-school suspension.

Theft and Possession of Stolen Property

Theft is defined as possession of another person's property, regardless of value, without the person's permission. This can include personal property as well as school or district property. Theft or possession of stolen items will result in school discipline as well as possible financial restitution, if property is not recovered, and possible referral to law enforcement.

Exceptional Misconduct ([Board Policy 3240](#))

The following behaviors are considered exceptional misconduct.

- **Possession or use of a fire actuating device (lighter, matches, etc.) or the creation of a fire**
- **Inappropriate use of fire alarms or extinguishers**
- **Fighting:** Engaging, Instigating, Promoting, or Filming of a fight
- **Vandalism:** Defacing, or destroying school or personal property
- **Use or Possession of a Weapon or Facsimile** including but not limited to anything that has a blade, anything that fires, launches, or throws a projectile, any item that explodes, or any item that is used with the intention of inflicting physical harm, as well as clear and substantiated discussion to purchase, sell, or use such items.
- **Use or Possession of Alcohol, Nicotine, Drugs, and other Controlled Substances** as well as associated paraphernalia, or clear and substantiated communication to purchase, sell, or use such items. This applies to any controlled substance, medication, stimulant, depressant, or mood-altering compound, including simulated compounds intended to produce intoxication or euphoria, whether or not such compounds have been designated a controlled substance by state or federal law, or prescribed by a medical practitioner.
- **Firearms:** Lynden School District is a gun-free zone. A student shall not possess, handle, or transmit any object which can be considered a firearm on school district property or school provided transportation. Students may not keep firearms or other dangerous weapons in their vehicle while parked on campus or the surrounding school zone. Any student who is determined to possess a firearm on any school district property, transportation, or school-sponsored activities at any facility, or in a personal vehicle while on any school district property, shall be expelled from school for not less than one year (12 months) under [RCW.28A.600.420](#), with notification to parents and law enforcement. Appeal for reinstatement may be made to the Superintendent.
- **Gang Conduct:** Any gang-associated conduct including but not limited to:
 - “Tagging” including on personal property such as notebooks, binders, or backpacks;
 - Dressing with gang significance including monochromatic outfits, bandanas, or hanging belts;
 - Hand sign, signals, or shakes with special meaning to a gang;
 - Gang-related personal styling including haircuts, shaved eyebrows, tattoos, or other body markings.
- **Harassment, Intimidation, or Bullying ([Board Policy 3207](#)):** Lynden High School is committed to a safe and civil educational environment for all members of the school community; free from harassment, intimidation or bullying. “Harassment, intimidation or bullying (HIB)” means any intentional written, verbal or physical act including, but not limited to, one shown to be motivated by any characteristic in RCW 9A.36.080 (3) (race, color, religion, ancestry, national origin, gender, sexual orientation, mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal or physical act:
 - Physically harms a person or damages person’s property;
 - Has the effect of substantially interfering with a student’s education;
 - Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment;
 - Has the effect of substantially disrupting the orderly operation of the school.

Nothing in this section requires the targeted person to actually possess a characteristic that is the basis for the harassment, intimidation, or bullying. “Other distinguishing characteristics” can include, but are not limited to, physical appearance, clothing or other apparel, socioeconomic status, gender identity, and marital status. Harassment, intimidation or bullying can take many forms, including slurs, rumors, jokes, innuendos, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, threats, or other written, oral, or physical actions. “Intentional” refers to the individual’s choice to engage in the act rather than the ultimate impact of the action(s). A student found in violation of the HIB policy will be subject to school discipline.

Reporting: A victim or witness of HIB may report this as soon as possible to any school staff member, who will bring this to the attention of administration. If desired, a report can be filed anonymously online at <https://lynden-wa.safeschoolsalert.com/>, which will report directly to administration.

Reprisal, retaliation or false accusations: Reprisal, retaliation or deliberate false accusations against anyone reporting or thought to have reported HIB is prohibited regardless of whether the reported HIB is substantiated or was even reported. False accusations are strictly prohibited. Please use the guide below to make sure you are reporting for the right reasons:

- Are you reporting the situation to keep people safe or get someone in trouble?
- Have you tried (or can you try) to solve the situation on your own? Or does this require adult help?
- Was the behavior intentionally hurtful, or was it unintentional or accidental?
- Is the behavior dangerous, harmful, or threatening?

Student Discipline ([Board Policy 3241](#))

“Discipline” means any action taken by the school district in response to behavioral violations. Discipline is intended educate and deter similar future behavior. Discipline will be implemented in a way that is consistent, specific to the situation, severity, and frequency, preserves the dignity of the student, and limits the disruption to the learning of the student and their peers as much as possible. When a behavior creates a substantial disruption to the learning environment or poses a safety or health risk, exclusionary measures may be necessary.

Classroom Discipline

Teachers are responsible for ensuring the safe and orderly operation of the classroom. They have the authority to develop and implement a classroom discipline policy as well as assign consequences including but not limited to confiscation of materials or electronic devices, after-class individual conferencing, lunch detention, after-school detention, and temporary exclusion from the classroom.

Discipline Actions

Disciplinary actions will always be determined based on the unique circumstances of each situation. Actions that may be considered include but are not limited to:

- | | |
|--|---|
| • Conference with administrator, counselor, teacher, peer, or other school staff | • Removal from course/program/activity |
| • Education Classes | • Alternative Placement |
| • Community Service | • Recurring scheduled or unscheduled check-in |
| • Financial Restitution | • Contract, written agreement, or safety plan |
| • Assigned location/seating | • Detention – Lunch or After school |
| • Temporary or permanent removal of privileges such as parking, technology, etc. | • Suspension - in school or out of school |
| | • Referral to police or outside services |
| | • Expulsion |

Health & Safety

Nurse & Medications ([Board Policy 3416](#))

Lynden High School has a nurse on campus to support student health needs. The nurse’s office is across from the attendance office. The nurse is able to administer oral medication (prescription or non-prescription) during school hours if a [medication request form](#) is filled out and signed by both the physician and parent/guardian.

Immunizations ([Board Policy 3413](#)) [Washington Department of Health Immunization website](#)

Emergency Response ([Board Policy 3432](#))

There are three types of response that may be necessary in the event of an emergency. Students and staff will practice these protocols multiple times over the year. Students should be familiar with each protocol, what the signals are, and treat every “drill” with the same importance as a real emergency event.

LOCKDOWN! RUN, HIDE, FIGHT.

You will hear: The bell ring quickly 5 times

STAFF & STUDENTS

Get away from danger
Lock/barricade door
Remain quiet, lights off

Hide out of sight
Be ready to run or
confront



SHELTER! RETURN AND STAY INSIDE.

You will hear: An announcement over the intercom

STAFF & STUDENTS

Bring everyone indoors
Take attendance
Listen & follow instructions
Remain calm

If a Hazmat:

Seal room (supplies in
black bucket)

If an Earthquake:

Duck and cover

If a Lockout:

Lock classroom doors



EVACUATE! GO TO ASSIGNED LOCATION.

You will hear: The fire alarm

STAFF & STUDENTS

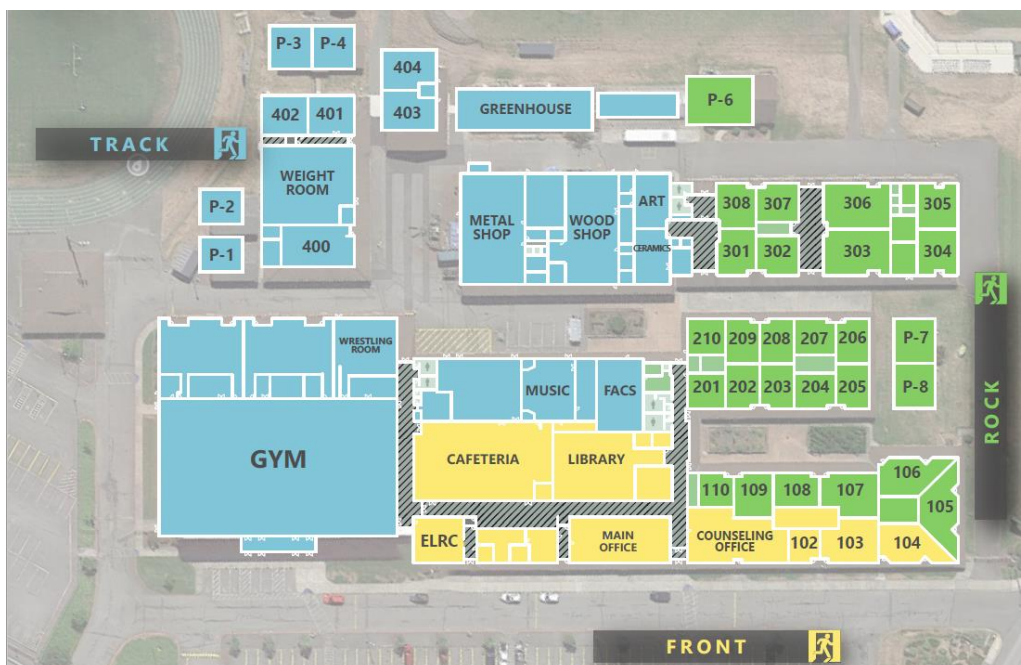
Evacuate to assigned area
Leave doors **unlocked**
Bring keys, phones & wallet
Leave bags
Remain calm

Take attendance

- **RED** card if you have missing or added students
- **GREEN** card if all your students are accounted for



EVACUATION MAP



COVID-19

In accordance with the requirements set forth in the [Department of Health K-12 Requirements for 2021-22](#), LHS will be implementing the following additional health and safety measures:

- **Mandatory Masks or Face Coverings While Indoors:** All students and staff must wear a mask or face covering that fully covers the nose and mouth while indoors.
- **Masking is optional when outdoors (recommended in crowded outdoor settings)**
- **Distancing of 3 or more feet in classrooms to the extent possible.**
- **Contact Tracing for students in proximity while at school:** Upon learning of any individual who was determined to be positive or contagious with Covid-19 while at school, LHS will identify anyone who is a potential “Close Contact” and notify them of possible exposure.
 - **Close Contact** continues to be defined as someone who was within six feet of a person with COVID-19 for at least 15 cumulative minutes over a 24-hour period during the period of time when the person with COVID-19 was infectious. However, in a K-12 indoor classroom, the close contact definition excludes students if they were at least three feet apart and both students were wearing face coverings/masks.
- **Quarantine or “Test to Stay” Option for Confirmed Close Contacts:** Any student who has been identified as a confirmed Close Contact will be given the option to Quarantine for 10 days from last exposure or continue to attend school (but no extracurricular activities) AND participate in the “Alternative Testing Option.”
 - **“Test to Stay” Option:** Students may continue to attend school if they submit to Covid testing approximately twice per week for two weeks. Testing will be done upon arrival at school on those days by a trained school employee using a Covid-19 Rapid Test. There is no cost.
- **Mandatory 10-Day Absence or “Test to Return” Option for Students with Covid-Like Symptoms:** Students who feel symptoms associated with Covid-19 for more than 24 hours will be required to submit a negative result for Covid-19 before returning to school or remain out of school for 10 days.
 - **“Test to Return” Option:** Students may return to school as soon as they are symptom free if they submit to a Covid-19 Rapid Test upon arrival at school, administered by a trained school employee. There is no cost.
- **Mandatory 10-Day Quarantine for any individual who is confirmed positive for Covid-19:** Mandatory 10-day quarantine will begin from the first day of symptoms. The individual may return on the 11th day after symptom onset if they are no longer experiencing symptoms.
- **All positive test results for Covid-19 will be reported to the Whatcom County Department of Health**
- **Exemption from testing and quarantine for vaccinated individuals:** Individuals who have been fully vaccinated may provide verification and will be exempt from the above quarantine and testing requirements. Vaccinated individuals must still follow the mask requirements. Vaccinated individuals may still request an on-site Rapid Test if they have concerns about their own exposure or symptoms.
- **Additional Requirements for Participation in Extra-Curricular Athletics will be communicated at the start of each sport season.**

Technology

School Email & Username

Every student has a Lynden School District email address and it is used to log into most programs as well as any school computer. The email is made up of four parts:

1. The last two digits of your graduation year followed by
2. Your last name followed by
3. Your first initial followed by
4. @lynden.wednet.edu

See the example below:



Some apps only use your “username,” which is simply parts 1, 2, and 3 of your email without @lynden.wednet.edu.

Password

Your Lynden School District password is formatted as follows: **L*****!**

In your password, the *’s will be replaced by your unique student ID (your lunch number) which is available on your printed schedule or in Skyward.

Office 365

All students have access to Office 365 on their student laptops. Office 365 is a web-based version of the Microsoft suite including Word, Excel, Teams, PowerPoint, and more. To access these programs go to www.office.com and use your school email and password.

Canvas

Canvas is a web-based platform that provide student and families access to important resources for each course like syllabus, assignments, readings and more. All classes at LHS have a corresponding virtual course within Canvas. To log in, click the Canvas shortcut on the desktop of a school-issued laptop or go to lynden.instructure.com . Log in using your school email and password.

One-to-One Laptops

All students are issued a student laptop and charger. All students are expected to bring their laptop and charger with them to school daily. Students should charge their laptops at home whenever possible to prepare for the upcoming school day.

Lost or damaged

Fines may be assessed for damaged laptops and/or chargers. There will be a \$160 charge assessed for a lost laptop and a \$20 charge assessed for a lost charger.

Tech Support

Submit a tech support request online at LyndenTechSupport.com or go to the tech office during school hours. Tech support is available only for school issued technology (personal laptops or devices will not be supported).

Student Activities

Associated Student Body (ASB)

ASB is the student government system that is used at Lynden High School. The ASB consists of six executive officers as well as five or more class officers for each grade level, making a Senate of approximately 26-30 student in ASB positions. Students submit their intent to run for office each spring and elections are held in April/May for the following year. The ASB Senate will be responsible for administering all ASB funds to support cultural, athletic, recreational, or social aspects of LHS. The ASB Senate and all officially recognized student groups are eligible to submit proposals for funded activities to the ASB. Additional details about student government can be found in the [Lynden High School ASB Constitution](#) and details about the [ASB Executive Offices can be found here](#).

ASB Card

ASB may be purchased by any student. Any student who participate in athletics, holds an ASB office, or an office in any officially recognized club or activity that receives ASB funds must purchase an ASB card. ASB cards are \$35 and are available for purchase in the main office. The ASB card entitles the holder to attend regular season home athletic events for free and dances and other in-school activities at a discounted rate.

Assemblies

Assemblies are a part of the school day intended to promote pride and school spirit as well as provide variation in educational and enrichment experiences. Attendance is expected for all students. However, if a student does not wish to attend or should not attend for medical reasons, they must tell a staff member and an alternative plan will be developed.

Dances

All school expectations and consequences apply at dances. Students who exhibit inappropriate dancing may will be asked to leave without a refund. Students will not be readmitted to a dance after leaving. Dances are open to all LHS, LC, and LA students in grades 9, 10, 11, and 12, as well as their guests who must be at least grade 9 but no older than 20. Picture ID and a Guest Application are required for all guests.

Fees and Fines (Board Policy 3520)

Student fines and fees are recorded in their online Skyward profile. Students are expected to pay all fines and fees in the year they are issued. Transcripts and diploma will not be released for any student with a fine or fee; this may impact transferring schools, scholarship applications, or college admissions.

Student Insurance	Application available in the ASB Office
ASB Card	\$35.00
ASB Card replacement	\$5.00
Yearbook	\$65.00
Yearbook after 9/10/21	\$70.00
Parking – Stadium Lot	\$10.00
Parking—Main lot	\$30.00

At this time the Lynden School District can receive cash or checks made payable to “Lynden High School.” The fee for returned or otherwise dishonored (NSF) checks is \$10.

Messages

Only messages from parents of students will be delivered to class. Messages should be left with the main office to be delivered during passing periods or immediately depending on importance. Parents are encouraged not to text message their students during class time.

Parking

Students may drive to school after completing the LHS Parking Agreement form (found in the ASB office) and purchasing a parking pass. Students parking is designated by white lined parking spots. Students must drive in a safe and responsible manner on and around campus (surrounding streets). Failure to do so may result in revocation of parking privileges, school discipline and/or referral to law enforcement. The school does not accept any liability or responsibility for vehicles or their contents.

Visitors

Visitors with legitimate purpose are permitted at LHS. The following rules are set to ensure visitations are safe and productive for all parties:

1. All visitors must register in the Main Office upon arriving at school.
2. All visitors must wear a visitor identification sticker in a visible place.
3. For classroom visitations, visitors must provide 72 hours prior notice and receive approval by the teacher.
4. All visitors are expected to follow all school and classroom rules during their visit and may not interrupt classrooms or the teacher in any way during their visit.
5. All visitors must return their visitor badge to the Main Office as they leave campus.

Youth visitors (relatives, students from other schools, friends) are permitted to visit for legitimate instructional purposes and must following the procedures above. However, “just for fun,” or “they don’t have anywhere else to go,” are not considered legitimate instructional reasons. Contact an administrator for more information.

Extracurricular Activities

Activities

LHS offers a variety of student-led clubs and activities. These are great opportunities to get involved in school and enjoy time with students who have similar interests. Some activities require enrollment in a class during the school day. Contact the advisor for more information.

Athletics

Lynden High School offers a wide variety of sports. We compete in the NW Conference in the 2A classification. Registration, schedules and results can be found online at the LHS Athletics Website: <https://lyndenathletics.com/>. There are lots of sports students can participate in or simply attend and cheer on their friends. Students must have a sports physical on file and complete all necessary forms on <https://lynden-wa.finalforms.com/>. We hold the students who represent Lynden High School to high expectations for academics, behavior and community interaction, which are explained in the Athletic Code.

Clubs/Activities

Lynden High School offers a wide variety of clubs and activities. Many of these clubs meet once a month during activity period. Check the school website to see what clubs are offered.

https://hs.lynden.wednet.edu/for_students/clubs__activites