

Relations with Vendors

Financial and business transactions of the district will conform to the law and be consistent with sound and ethical business practices. Purchasing decisions will be made on the basis of objectivity and will not be influenced by friendships or other personal relationships. Board members, administrators or staff will not accept a gift or favor from vendors or prospective vendors or other firms or individuals who have had or hope to have transactions with the district. Financial interests of board members, administrators or staff in any district purchase, sale or other transaction will be prohibited.

Third-Party Receipting for Online Fundraising and/or Ticket Sales

If the district contracts with a vendor, firm, individual, or other entity for third-party receipting, the district will include in its contract appropriate provisions establishing the details of the payment remittance process in accordance with the Washington State Auditor's Guidance for Third Party Receipting.

Cross References: 5251 - Conflicts of Interest
 1610 - Conflicts of Interest 1st Class Districts
 1610 - Conflicts of Interest 2nd Class Districts

Legal References: 2 CFR 200.318(c)(1)
 RCW 42.23.030 Interest in contract prohibited — Exceptions
 RCW 42.23.040 Remote interests

Management Resources: Office of the Washington State Auditor, May 2015, Performance
 Center – Third Party Receipting

Adoption Date: June 11, 2015
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