



LYNDEN

SCHOOL DISTRICT

Tradition + Pride + Excellence

January 28, 2021
School Board Meeting
Minutes
via Zoom/Phone Conference
7:00 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 7:00 P.M. Board Directors in attendance were Steve Jilk, Kelli Kettels, CJ Costanti and David Vis. Board Director, Brian Johnson, was absent and excused.

2. Approval of Meeting Minutes

- January 14, 2021

David Vis motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.

3. Consent Agenda

- 2020-21 General Fund \$449,653.38 Warrants 159143 - 159240 dated January 15, 2021
- 2020-21 Capital Projects \$35,537.33 Warrants 159241 – 159241 dated January 15, 2021
- 2020-21 ASB Fund \$5,083.55 Warrants 159242 – 159245 dated January 15, 2021
- 2020-21 ACH General Fund \$2,702.08 Warrants 202100059 – 202100077 dated January 15, 2021
- 2020-21 ACH ASB Fund \$80.00 Warrants 202100078 - 202100078 dated January 15, 2021

CJ Costanti motioned to approve the consent agenda seconded by Kelli Kettels. Motion carried by voice vote.

4. Information from the Audience

None at this meeting.

School Board President, Steve Jilk, requested to move the Athletics and WIAA presentation up on the Agenda. All Board of Directors agreed.

8a. Board Work Session

- **Athletics and WIAA**

Athletic Director, Mike McKee shared a summary of the Phase I athletic protocols outlined by the WIAA and a plan for sports seasons developed by the WIAA. Mike explained several factors that could impact practices and games based on these recent guidelines.

5. Finance

- **Budget Update - December**

The Board reviewed information on the budget for November containing a summary of financial status, enrollment general fund comparative, and revenues and budgeting. Jim Frey informed the Board about projections and how they will anticipate enrollment numbers that will affect the 2021-2022 budget as well as legislative decisions that are made.

6. Reports

Superintendent

- **Health Department Updates**

Jim Frey reported on the latest information from the Whatcom County Health Department (WCHD) to continue in-person learning and community health related items. The most recent information coming from Washington State Department of Health was pertaining to the performing arts activities being able to engage in-person with given protocols. Jim explained the process that Tim Metz and principals operate in cooperation with Whatcom County Health Department if there is a report of a positive COVID-19 case.

- **Enrollment**

Jim Frey explained the steps of developing the 2021-2022 budget, with the first step of establishing an enrollment projection. With the impact of COVID-19 to in-person learning and cohort size at each grade level, these factors affecting enrollment and staff to student ratio are yet to be foreseen, making the projection more challenging. Jim shared thoughts on how they will go about establishing enrollment numbers for 2021-2022.

7. Adjourn Meeting to go into Board Work Session

Meeting adjourned at 7:50 P.M.

8b. Board Work Session

- **Open Public Meetings Act (OPMA) Exemptions**

The Board discussed the recent proclamation extension of the OPMA by Governor Jay Inslee which issues to extend the statutory waivers and suspension until the termination of the state of emergency or until rescinded, whichever occurs first. We have operated throughout the COVID-19 Pandemic by meeting remotely and providing community members to attend via phone with the option to provide written comments and questions to the Board prior to or after the meeting, therefore meeting requirements of the OPMA guidelines. The Board discussed the option of changing the current practice to one that would allow community members to speak at the meeting during the public comment portion. The Board agreed to modify the Public Comment on the Agenda to allow people to sign-up to speak by notifying the District Office 24 hours in advance and be sent a link to join the audio and video option during that time and given 5 minutes to address the Board of Directors.

Jim Frey
Superintendent

Steve Jilk
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
January 28, 2021

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Migchelbrink, Anya	BVE	Para Ed	6.0	1.4 – 6.16.21	Added staffing COVID – Non Continuing
Lemay, Amelia	Fisher	Para Ed	6.0	1.4 – 6.16.21	Added staffing COVID – Non Continuing
Charma, Parveen	Isom	Para Ed	6.0	1.4 – 6.16.21	Added staffing COVID – Non Continuing
Winsett, Taylor	LMS	Para Ed	6.0	1.4 – 6.16.21	Added staffing COVID – Non Continuing
Toften, Oskar	LHS	Custodian	8.0	1.14.21	Replaces Clifton

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
VanWerven, Janet	Pre School	Para	3.0	1.11 – 2.21.21	Unpaid leave of absence

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Supplemental Assignments

Name	Location	Position	Effective	Comments

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)