



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

February 11, 2016

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:31 P.M. Board members in attendance were Brian Johnson, Steve Jilk, Mike Haveman, Dominic Shiu, Kevin Burke, and Student Directors Carson Smith, Tore Olson.

2. Good News

- Bernice Vossbeck held their food drive February 1st - 4th and collected 1,683 items!
- On February 3rd, Bernice Vossbeck kindergartners had a very special visitor. Wendy B. Lawrence, Captain, USN and former NASA astronaut spoke to them about her experiences and how they should reach for the stars to achieve their dreams!
- Isom Elementary's computer lab is up and running and servicing 497 students. Principal VanderYacht would like to thank all of the people involved to get this ready. Thank you!
- February 1st - 5th was School Counselor Appreciation Week. Thank you to our school counselors for all they do for our students. We can't recognize enough, the impact they have on the day-to-day lives of our students.
- The boys and girls basketball teams have advanced to District!
- The Replacement Maintenance and Operations Levy passed with 66% voter approval.

3. Approval of Meeting Minutes

- January 28, 2016 – Work Session

Steve Jilk motioned to approve the meeting minutes seconded by Mike Haveman. Motion carried by voice vote.

4. Consent Agenda

- 2015-16 General Fund \$113,822.81 Warrants 40028 – 40088 dated January 29, 2016
- 2015-16 CP Fund \$79,208.51 Warrants 40089 – 40090 dated January 29, 2016
- 2015-16 ASB Fund \$9,536.06 Warrants 40091 – 40103 dated January 29, 2016
- 2015-16 GF ACH \$2,389.40 Warrants 151600106 – 1516000125 dated January 29, 2016
- Transportation –None
- Payroll Direct Deposit - \$1,427,644.18 dated January 29, 2016
- Payroll Vendor Warrants - \$694,185.15 Warrants 39994 – 40027 dated January 29, 2016
- Personnel Action Items – February 11, 2016
- Donations – February 11, 2016

Steve Jilk motioned to approve the consent agenda seconded by Mike Haveman. Motion carried by voice vote.

5. Information from the Audience

None at this meeting.

6. Reports

- **Superintendent**

 - **WASA Management Review**

 - *Rob VanSlyke, the project team leader of the WASA Management Review Program presented to the board, the report summary about the management and operational review of the Central Office Organization, Technology Services, and Facility Maintenance. Rob provided detailed information about the process, focus, and recommendations within the report. The board & Rob discussed the integration of the WASA recommendations.*

 - **Construction Update**

 - *Jim Frey updated the board of the progress of the Fisher Elementary schematic cost plan. Jim explained how middle school staff is giving input on more detailed planning for the middle school design. Jim announced that there will be a community meeting to view both Fisher Elementary and Lynden Middle School schematic design plans.*

- **Teaching and Learning**

 - **Special Programs**

 - *Tim Metz, Special Programs Director, provided the board with program student numbers compared to previous years. He shared the goals of the special education program, the challenges & considerations, and the plans for moving forward to support the special education program.*

- **Finance and Operations**

 - **Budget Calendar**

 - *Patti Fairbanks gave the board information about the planning of the 2016-2017 Budget Calendar. As more legislative information is provided, Patti will continue to update the board.*

 - **Grant Overview**

 - *Patti Fairbanks reviewed the local, state, and federal sources for grants and how they provide significant funds to target student population and programs.*

7. Board Workshop

- **Legislative Conference**

- *Board Vice President, Steve Jilk spoke about the recent Legislative Conference that he and Jim Frey attended. Steve provided information on current and possible future legislative bills.*

- **School Calendar 2016-2017**

- *The board reviewed the 2016-2017 approved calendar. Jim Frey informed the board that the School Calendar Committee will be meeting to discuss the 2017-2018 calendar. The board will continue to discuss considerations and recommendations for the committee.*

8. Action Items

- **Fisher Schematic Design**

- *This presentation will be given at the February 25th School Board Meeting.*

- **Capital Facilities Plan**

- *Jim Frey has spent time with the Whatcom Planning Department to provide the county with information to fulfill their requirements of the Growth Management Act. This plan was not developed as a final plan for Lynden School District capital facility needs. Situations and context will likely change and we will need to adjust our planning to address increased enrollment and facility needs.*

Steve Jilk motioned to approve the CFP as a document the County can use for the Growth Management Act seconded by Mike Haveman. Motion carried by voice vote.

9. Policy

- **Policies – First Reading**

Jim Frey and the board reviewed policies 2020, 2107, 2410, 2418, 3141, 3245, 4040, 5201, 5215, 5240, 5251, 5252, 5253, 5260, 5270, 5271, 6101, 6106. These will be discussed further or approved at a future board meeting.

10. Adjourn Meeting

Meeting adjourned at 8:37 P.M.

11. Executive Session/Adjourn Meeting (20 minutes)

None at this meeting.

12. Executive Session/Adjourn Meeting

None at this meeting.

Jim Frey
Superintendent

Brian Johnson
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
February 11, 2016

New Hire, Certificated Personnel

| Name | Location | Position | FTE | Effective | Comments |
|------|----------|----------|-----|-----------|----------|
| | | | | | |

Change in Assignment, Certificated Personnel

| Name | Location | Position | FTE | Effective | Comments |
|------|----------|----------|-----|-----------|----------|
| | | | | | |

New Hire, Classified Personnel

| Name | Location | Position | Hrs. | Effective | Comments |
|------|----------|----------|------|-----------|----------|
| | | | | | |

Change in Assignment, Classified Personnel

| Name | Location | Position | Hrs. | Effective | Comments |
|------------------|----------|---------------|------|---------------|--|
| Stauffer, Kesley | Isom | Para Educator | 3.50 | 2.4 – 6.16.16 | Increase in 30/min per day for additional support. Non Continuing. |

Leave of Absence, Certificated Personnel

| Name | Location | Position | FTE | Effective | Comments |
|------|----------|----------|-----|-----------|----------|
| | | | | | |

Leave of Absence, Classified Personnel

| Name | Location | Position | Hrs. | Effective | Comments |
|-----------------|-----------------------|---------------|------|----------------|----------------------|
| Reilly, Earlene | Trans | Bus Driver | 5.08 | 2.15 – 4.4.16 | Medical Leave |
| Burris, Candi | Community Transitions | Para Educator | 4.0 | 2.12 – 6.16.16 | Unpaid Medical Leave |

Resignations/Retirements/Terminations, Certificated Personnel

| Name | Location | Position | FTE | Effective | Comments |
|------|----------|----------|-----|-----------|----------|
| | | | | | |

Resignations/Retirement/Terminations/Classified Personnel

| Name | Location | Position | Hrs. | Effective | Comments |
|------|----------|----------|------|-----------|----------|
| | | | | | |

Supplemental Assignments

| Name | Location | Position | Effective | Comments |
|------|----------|----------|-----------|----------|
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Supplemental Resignations

| Name | Location | Position | Effective | Comments |
|------|----------|----------|-----------|----------|
| | | | | |

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)