



# Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

April 28, 2016

School Board Meeting – Work Session

Minutes

Lynden Middle School Library

6:30 P.M.

## 1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:31P.M. Board members in attendance were Brian Johnson, Steve Jilk, Mike Haveman, Kevin Burke, and Dominic Shiu. Student Director Carson Smith was in attendance and Tore Olson was absent and excused.

## 2. Approval of Meeting Minutes

- Meeting Minutes April 14, 2016

Steve Jilk motioned to approve the meeting minutes seconded by Mike Haveman. Motion carried by voice vote.

## 3. Consent Agenda

- 2015-16 General Fund \$277,589.65 Warrants 40768 through 40867 Dated April 15, 2016
- 2015-16 Capital Projects \$106,099.09 Warrants 40564 through 40868 Dated April 15, 2016
- 2015-16 ASB Fund \$4,410.28 Warrants 40871 through 40876 Dated April 15, 2016
- GF ACH \$2,252.44 Warrants 151600271 through 151600287 Dated April 15, 2016
- ASB ACH \$31.03 Warrants 151600288 through 151600288 Dated April 15, 2016
- Personnel Action Items – April 28 2016
- International Trip Request – April 28, 2016

Steve Jilk motioned to approve the consent agenda comprising of AP Payroll, Personnel Action Items, and International Trip Request seconded by Kevin Burke. Kevin Burke requested further information on the Land Easement. After discussion a second request to approve the Land Easement in the Consent Agenda was addressed. Steve Jilk motioned to approve the Land Easement seconded by Mike Haveman motion carried 4 to 1, Kevin Burke opposed.

## 4. Information from the Audience

Nancy McHarness of Be the One (BTO) mentoring program informed the board of the great work that is happening in the mentoring program. Nancy shared stories of success and the process of training mentors and matching of mentors to mentees. Be the One is excited to share the growth of the program and the success it's making in the life of students.

## 5. Finance and Operations

- Budget Update - March

Jim Frey reviewed the March budget with the board and answered questions pertaining to enrollment, revenues and expenditures of the general fund and summary of the budget status report.

## 6. Adjourn Meeting

Meeting adjourned at 6:49 P.M.

## 7. Board Work Session

- Elementary School Improvement Plans (SIP's)

Jim Frey introduced the Elementary Principals and explained how they will be presenting their School Improvement Plans (SIP) to the board. Isom Principal, David VanderYacht opened the presentation by outlining what the principals will share about the work in their schools. Lynden Academy Principal, Chris

*Jorgensen and Fisher Principal, Courtney Ross informed the board of success stories based on work done in their schools in the area of Closing the Achievement Gap. The board engaged in discussion of intervention options to support individual students.*

*David shared how the elementary schools use a common support process for students who need more time and support for assistance in areas of achievement gap, core instruction, and highly capable curriculum. Bernice Vossbeck Principal, Becky Midboe shared a success story of an intervention process at the highly capable level and how staff had a team intervention group to help the student towards successful time in the classroom.*

*David talked about different strategies used for the schools' focus on instruction through SIOP, 5D Framework, Science & Math Fellows, TPEP, and PLC's. The board asked questions of how each school utilizes these tools for evaluation and growth opportunities.*

*David explained the implementation of the Professional Learning Community and how principals and teachers are learning how to ensure a guaranteed and sustainable curriculum. The board asked about challenges in resources shared in common areas of professional learning time and the clarity of purpose; balance of district, school, team goal focus and the implementation of carrying out the goals within the professional learning community team.*

*Jim Frey summarized the purpose of the SIP discussion and recognized the great work that is taking place in the elementary schools with dedicated staff.*

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**Jim Frey**  
**Superintendent**

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**Brian Johnson**  
**President**

**LYNDEN SCHOOL DISTRICT**  
**Lynden, WA**  
**Personnel Recommendations**  
**April 28, 2016**

**New Hire, Certificated Personnel**

| Name              | Location | Position                    | FTE | Effective | Comments  |
|-------------------|----------|-----------------------------|-----|-----------|---|
| Peach, Anne Marie | BVE      | 4 <sup>th</sup> Gr. Teacher | 1.0 | 16.17 SY  | Replaces Abercrombie who moved to 1 <sup>st</sup> grade |
| Bocci, Amy        | BVE      | Teacher                     | 1.0 | 16.17 SY  | Grade TBD   |
| Allison, Janelle  | Isom     | 2 <sup>nd</sup> Gr. Teacher | 1.0 | 16.17 SY  | New position  |
| Gillig, Jodel     | Isom     | 5 <sup>th</sup> Gr. Teacher | 1.0 | 16.17 SY  | Replaces Cornelsen                                      |
| Mitchell, Ryan    | Isom     | 5 <sup>th</sup> Gr. Teacher | 1.0 | 16.17 SY  | New position  |
| Furrer, Hailey    | Fisher   | 3 <sup>rd</sup> Gr. Teacher | 1.0 | 16.17 SY  | New position  |
| Clawson, Cory     | Fisher   | 5 <sup>th</sup> Gr. Teacher | 1.0 | 16.17 SY  | New position  |
| Prosser, Breana   | Fisher   | 3 <sup>rd</sup> Gr. Teacher | 1.0 | 16.17 SY  | Replaces Munkres who moved to 2 <sup>nd</sup> grade     |

**Change in Assignment, Certificated Personnel**

| Name             | Location | Position  | FTE | Effective | Comments   |
|------------------|----------|-----------|-----|-----------|--|
| Korthuis, Duane  | LHS      | Teacher   | 1.0 | 16.17 SY  | Increase in FTE to include District First Aid and Training |
| McClure, Patrick | Isom     | Principal | 1.0 | 7.1.16    | Replaces VanderYacht                                       |

**New Hire, Classified Personnel**

| Name | Location | Position | Hrs. | Effective | Comments |
|------|----------|----------|------|-----------|----------|
|      |          |          |      |           |          |
|      |          |          |      |           |          |
|      |          |          |      |           |          |

**Change in Assignment, Classified Personnel**

| Name         | Location | Position | Hrs.         | Effective     | Comments       |
|--------------|----------|----------|--------------|---------------|----------------|
| Elias, Tami  | BVE      | Para Ed  | 9.0 per week | 4.1 – 6.16.16 | Non Continuing |
| Oliver, Jodi | BVE      | Para Ed  | 7.5 per week | 4.1 – 6.16.16 | Non Continuing |

**Leave of Absence, Certificated Personnel**

| Name | Location | Position | FTE | Effective | Comments |
|------|----------|----------|-----|-----------|----------|
|      |          |          |     |           |          |
|      |          |          |     |           |          |

**Leave of Absence, Classified Personnel**

| Name              | Location | Position | Hrs. | Effective | Comments  |
|-------------------|----------|----------|------|-----------|---|
| Haveman, Patricia | Isom     | Para Ed  | 3.0  | 16.17 SY  | 2 <sup>nd</sup> Year, Personal Leave of Absence |
|                   |          |          |      |           |   |

**Resignations/Retirements/Terminations, Certificated Personnel**

| Name             | Location | Position | FTE | Effective | Comments   |
|------------------|----------|----------|-----|-----------|------------|
| Cornelsen, Janis | Isom     | Teacher  | 1.0 | 6.16.16   | Retirement |
|                  |          |          |     |           |            |
|                  |          |          |     |           |            |

**Resignations/Retirement/Terminations/Classified Personnel**

| Name | Location | Position | Hrs. | Effective | Comments |
|------|----------|----------|------|-----------|----------|
|      |          |          |      |           |          |
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**Supplemental Assignments**

| Name          | Location | Position             | Effective | Comments       |
|---------------|----------|----------------------|-----------|----------------|
| Taekens, Adam | LHS      | Wrestling Head Coach | 11.14.16  | Replaces Moore |
|               |          |                      |           |                |

**Supplemental Resignations**

| Name | Location | Position | Effective | Comments |
|------|----------|----------|-----------|----------|
|      |          |          |           |          |
|      |          |          |           |          |

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)