



# Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

June 9, 2016

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

## 1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

*Meeting called to order at 6:32 P.M. Board members in attendance were Steve Jilk, Mike Haveman, Kevin Burke, and Dominic Shiu. Brian Johnson was absent and excused. Student Directors Katelyn Fullner and Devin Gartner were present.*

## Student Director Introduction

*Jim Frey introduced Katelyn Fullner and Devin Gartner, Student Directors for the 2016-2017 school year. Katelyn and Devin gave their Oath of Office in front of the board.*

## 2. Good News

- Congratulations to the FFA Livestock Judging team who placed first at the state competition in Spokane and will be competing at the National FFA Convention in October in Indiana. Team members consist of Zane Gavette, Lindsay Eldred, Luke Wolfesburg, and Hannah Rusck. Also, congratulations to the Novice Parliamentary Procedure team who competed at the convention and qualified for the National FFA competition. Team members consist of Cynthia Torres, Kyla Bonsen, Olivia Tellefson, Lauren Groen, Jenna Matthews, and Makayla Prosser.
- Lynden High School student, Alex Swanson was nominated at the 5th Avenue Awards for best supporting actor in a musical role ("The Little Mermaid"). Also, the entire production got an honorable mention for best lighting and effects!
- Lynden Middle School art students showcased 258 pieces of art at the Lynden Pioneer Museum. The judging stood as follows: 1st - Elizabeth Toften, 2nd - Delany Manherz, 3rd - Delaney Manherz, 4th - David Mors. The middle school jazz band and the high school choir entertained attendees while they viewed the art.
- The Athletic Department, specifically the training room, was recently awarded the "Safe School Award, First Team" by the National Athletic Trainers Association. In order to receive the award, schools must meet 10 demanding criteria's.
- Middle school counselor, Mrs. Bartlett was nominated by staff and awarded the Lynden International Masonic Lodge "2015/2016 Educator of the Year Award".
- Lynden Academy teacher, Mr. Noteboom was awarded by a family for the "Gold Start Teacher Award" from Praise 106.5. Lynden Academy held a wonderful surprise assembly with parents and students to honor Mr. Noteboom.
- Bernice Vossbeck Elementary is preparing for the big move of 19 classrooms and they are feeling very organized!
- We live in a fantastic community! Many came together to help support Curt Kramme and his family by purchasing pizza at Papa Murphy's, in which all proceeds for that day were donated to the Kramme family. Thank you to all who organized, volunteered, and participated!

### 3. Approval of Meeting Minutes

- May 26, 2016

Mike Haveman *motioned to approve the meeting minutes seconded by Kevin Burke. Motion carried by voice vote.*

### 4. Consent Agenda

- 2015-16 General Fund \$198,862.27 Warrants 41185 – 41114 dated May 31, 2016
- 2015-16 Capital Projects \$20,288.78 Warrants 41151 – 41151 dated May 19, 2016
- 2015-16 Capital Projects \$667,387.32 Warrants 41315 – 41322 dated May 31, 2016
- 2015-16 ASB Fund \$24,677.69 Warrants 41323 – 41329 dated May 31, 2016
- 2015-16 GF ACH \$3,154.02 Warrants 151600319 – 151600342 dated May 31, 2016
- 2015-16 ASB ACH \$997.41 Warrants 151600343 – 151600352 dated May 31, 2016
- Transportation Fund – None
- Personnel Action Items 4.14.16

*Kevin Burke motioned to approve the consent agenda seconded by Mike Haveman. Motion carried by voice vote.*

### 5. Information from the Audience

*Naomi Jenkins asked about the recent potential requirements in the Health and Physical curriculum. Jim Frey explained that information continues to evolve regarding the curriculum and there will be communication delivered when more information is provided.*

*Joyce Mulder also addressed concerns about the potential Health and Physical curriculum.*

*Eric Bower of the Lynden International Masonic Lodge presented Lynden Middle School Counselor, Coral Bartlett with the 2015-2016 Educator of the Year Award.*

### 6. Reports

- **Superintendent  
Student Fees**

*Jim Frey and Patti Fairbanks provided a summary of data pertaining to the high school and middle school student activity fees. The board discussed accessing other possibilities of funding to help students pay for activity fees for participating in extra-curricular activities.*

#### **Construction Update**

*Jim Frey updated the board on the design and construction projects at Fisher Elementary and Lynden Middle School. Jim provided information about the bid process, cost estimates, and starting the process of interior design decisions.*

- **Teaching and Learning  
Graduation Rates**

*Elizabeth Hamming shared information on graduation rates for 4 and 5 year adjusted graduation cohorts, along with how the data is collected.*

- **Finance and Operations  
Capital Facilities Bond Finance Planning**

*Trevor Carlson of Piper Jaffray spoke to the board about the next phase of the Unlimited Tax General Obligation and financing plan and goals. Trevor also explained the reason for amending Resolution No. 09-15.*

## **Budget Update – 2016-2017**

*Patti Fairbanks informed the board of the ongoing process to complete the 2016-2017 school year budget. Patti shares what information is gathered for expenditures and revenues in the budget.*

### **7. Board Workshop**

*None at this meeting*

### **8. Action Items**

- **Resolution No. 04-16 – Amending Resolution No. 09-16 – Unlimited Tax Bond General Obligations**

*Jim Frey reminded the board of the reason to approve this resolution.....*

*Mike Havemen motioned to approve Resolution No. 04-16 seconded by Kevin Burke. Motion carried by voice vote.*

- **Resolution No. 05-16 – Interlocal Whatcom Educational Insurance Consortium**

*The board reviewed the resolution and interlocal agreement.*

*Mike Havemen motioned to approve Resolution No. 05-16 seconded by Dominic Shiu. Motion carried by voice vote.*

- **Instructional Materials List**

*Elizabeth Hamming provided an instructional materials list that the Instructional Materials Committee (IMC) recently approved for curriculum in the classroom.*

*Kevin Burke motioned to approve the Instructional Materials list seconded by Mike Havemen. Motion carried by voice vote.*

### **9. Policy**

*None at this meeting.*

### **10. Adjourn Meeting**

*Meeting adjourned at 8:20 P.M.*

### **11. Executive Session/Adjourn Meeting**

#### **Superintendent Evaluation**

*The board discussed the Superintendent Contract.*

*Mike Haveman motioned to approve the Superintendent Contract seconded by Kevin Burke. Motion carried by voice vote.*

*Executive Session held until 9:00 P.M. Meeting adjourned at 9:05 P.M.*

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**Jim Frey**  
**Superintendent**

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**Brian Johnson**  
**President**

LYNDEN SCHOOL DISTRICT  
Lynden, WA  
Personnel Recommendations  
June 9, 2016

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Van Auker, Amy	District	SLP	1.0	16.17 SY	Replaces Jackson

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Voss-Cyr, Beverly	District	PT/OT	.80	16.17 SY	Resignation of .10 FTE
Nyblade, Elizabeth	District	Psychologist	.90	16.17 SY	.30 Increase FTE
VanLoo, Tressa	District	SLP	1.0	16.17 SY	.20 Increase FTE

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Hanson, Alida	Dist	Mail Carrier	1.25	16.17 SY	Replaces Plagerman

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Kaemingk, Elaine	Isom	Para Ed	6.50	16.17 SY	Added 15 minutes per day
Verburg, Cathleen	Isom	Para Ed	6.0	16.17 SY	Replaces Lysen
Lancaster, Madison	Fisher	Para Ed	6.0	16.17 SY	Replaces Crass

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Ruble, Kaela	Fisher	Intervention	.60	16.17 SY	.20 Personal Leave

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
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**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Luce, Jessica	Isom	Intervention Specialist	.80	6.16.16	Resignation
Jorgensen, Christopher	LA	Principal/Teacher	1.0	6.30.16	Resignation

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Lancaster, Madison	Fisher	Noon Supv	2.58	6.16.16	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments
Petersen, Steven	District	Summer Grounds	6.17 – 8.30.16	
McKee, Marcus	District	Summer Help	6.27 – 8.19.16	

Moffat, Jared	District	Summer Help	6.28 – 8.19.16	
Dotson, Henry	LHS	Live Production Advisor	16.17 SY	
Sahagian, Scott	LHS	Athletic Assistant	5.5.16	Girls Golf
Ellig, Jacqueline	LHS	Dept Head Math	16.17 SY	Replaces Kramme
Klusmire, Newton	LHS	Dept Head English	16.17 SY	Replaces Maberry
Gallegos, Elena	LMS	Asst Coach Wrestling	1.23.17	Replace Gallegos, S.
VanBeek, Narlene	BVE	Head Cook	6.24 – 7.28.16	Summer School
Mattox, Laura	BVE	Cook's Helper	6.24 – 7.28.16	Summer School
Wiles, Linda	BVE	Secretary 2	6.27 – 8.4.16	Summer School
Dahlgren, Brenda	BVE	Bus Driver	6.27 – 7.28.16	Summer School
Butler, James	BVE	Bus Driver	6.27 – 7.28.16	Summer School
Weidenaar, Sonja	BVE	Bus Driver	6.27 – 7.28.16	Summer School
Kramme, Wendy	BVE	Computer Tech	6.23 – 7.28.16	Summer School
Mehlhoff, Lois	BVE	Custodian 1	6.27 – 7.28.16	Summer School
Lovik, Rochelle	BVE	Para Ed	6.23 – 7.28.16	Summer School
Hommel, Allyson	BVE	Para Ed	6.23 – 7.28.16	Summer School
Mielke, Irene	BVE	Para Ed	6.23 – 7.28.16	Summer School
Barrios, Lynne	BVE	Para Ed	6.23 – 7.28.16	Summer School
Richardson, Vicki	BVE	Para Ed	6.23 – 7.28.16	Summer School
Salazar, Annette	BVE	Para Ed	6.23 – 7.28.16	Summer School
Strid, Janice	BVE	Para Ed	6.23 – 7.28.16	Summer School
Tadeyeske, Patricia	BVE	Para Ed	6.23 – 7.28.16	Summer School
Elias, Tami	BVE	Para Ed	6.23 – 7.28.16	Summer School
McKenzie, Judith	BVE	Para Ed	6.23 – 7.28.16	Summer School
Smit, Lona	BVE	Teacher	6.23 – 7.28.16	Summer School
Doering, Timothy	BVE	Teacher	6.23 – 7.28.16	Summer School
Hendricks, Marjorie	BVE	Teacher	6.23 – 7.28.16	Summer School
White, Cory	BVE	Teacher	6.23 – 7.28.16	Summer School
Dickson, Andrew	BVE	Teacher	6.23 – 7.28.16	Summer School
Heppner, Andrew	BVE	Teacher	6.23 – 7.28.16	Summer School
Olson, Kari	BVE	Teacher	6.23 – 7.28.16	Summer School
Anker, Lynn	BVE	Teacher	6.23 – 7.28.16	Summer School
Goodman, Julie	BVE	Teacher	6.23 – 7.28.16	Summer School
Boyd, Cynthia	BVE	Teacher	6.23 – 7.28.16	Summer School
Roebuck, Mary	BVE	Teacher	6.23 – 7.28.16	Summer School
McClure, Patrick	BVE	Principal	6.23 – 8.2.16	Summer School
Bakker, Marguerite	BVE	Food Svc Director	6.23 – 8.2.16	Summer School
VanLoo, Tressa	BVE	SLP	June – August	ESY SLP Services
Skaggs, Melissa	Isom	Teacher	6.20 – 7.8.16	ESY
Bock, Kristen	Isom	Teacher	6.20 – 7.8.16	ESY
Akers, Kathleen	LHS	JV Girls Soccer	8.22.16	Replaces Saldivar

### Supplemental Resignations

Name	Location	Position	Effective	Comments
Kramme, Curtis	LHS	Dept Head Math	6.16.16	Rotation of Dept Heads
Maberry, Christine	LHS	Dept Head English	6.16.16	Rotation of Dept Heads
Gallegos, Santos	LMS	Asst Wrestling Coach	6.16.16	Resignation

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)